

Cultural Panels Terms of Reference

1. Purpose

1.1 The Cultural Panels are to:

- To promote Cultural Services within the East Lindsey, West Lindsey Kesteven, Lincoln and Boston & Holland areas of Lincolnshire.
- To act as an information exchange in the co-ordination of excellent cultural services in this area.
- Cultural Services are defined as those which relate to sport, art, heritage, libraries and learning for those aged 19 or more.

2. Election of Chairman and Vice Chairman

2.1 The local authority elected members will elect a Chairman and Vice Chairman from their number for the coming year at the July meeting each year.

2.2 The role of the Chairman is to chair the meetings of the panel and to attend an annual meeting with the relevant Portfolio Holder of the County Council.

2.3 The role of the Vice Chairman is to deputise for the Chairman, if the Chairman is unable to undertake any of their role.

3. Frequency of Meetings

3.1 Three times per year, normally in February, July and November

3.2 Chairmen of Panels will be invited to attend an annual review meeting with the relevant Portfolio Holder of Lincolnshire County Council at which they will be invited to:

- a. to present a summary of their discussions during the past year to the Executive Member
- b. to raise any issues arising from Panel discussions

4. Administrative Support

4.1 Culture and Adult Education's Business Support Team will:

- a. Send out requests for agenda items in advance of meetings.
- b. Prepare agendas and papers and send them out.
- c. Type up and send out minutes of meetings.
- d. Maintain a complete file of all agendas, papers and minutes.

4.2 Officers of Lincolnshire County Council will attend meetings, present papers and take minutes for Business Support staff to type up.

5. Composition

5.1 East Lindsey Cultural Panel – elected members:

Cllr J Johnson, LCC (Chair)
Cllr J Hill. ELDC (Vice Chair)
Cllr Adam Grist, ELDC
Cllr J W Aron, LCC
Cllr G M Gooding, LCC
Cllr R J Palmer, LCC
Cllr J M Swanson, LCC
Cllr Mrs P F Watson, LCC
Cllr N Worth, LCC
Cllr Mrs L Koumi, ELDC
Cllr J Byford, ELDC

Lincolnshire County Council:

Jonathan Platt, Head of Heritage, Regeneration and Improvement
Gary Porter, Network Manager East
Matt Stephens, District Manager East Lindsey 1
Carole Oldfield, District Manager

East Lindsey District Council:

Semantha Neal, Business Manager – Health, Arts & Events

Other organisations:

Chair of East Lindsey Arts Forum – Helen Matthews
Chairman of the Community Sports Network
Friends of Church Farm Museum
Royal Air Force

5.2 Boston with Holland Cultural Panel – elected members:

Cllr C Lawton (Chair)
Cllr R Dungworth (SHDC)
Cllr Nick Worth (LCC)
Cllr H R Johnson (LCC)
Cllr E J Poll (LCC)
Cllr Mrs A Puttick (LCC)
Cllr M Brookes (LCC)
Cllr Miss A M Jenkyns (LCC)
Cllr G R Aley (SHDC)
Cllr P Bedford (BBC)

Lincolnshire County Council:

John Pateman, Head of Libraries & Learning
Helen Kirschner, District Manager, Boston & South Holland

Boston Borough Council:

Mr P Alder, Economic Development Manager
Barrie Higham, Cultural Services Manager

South Holland District Council:

Sue Bolter, Head of Economic & Community Development

Other Organisations:

Leicester County Council, Hannah Gould, Museum Development Officer
(Lincolnshire)
Fenscape, Nicola Carr, Fenscape Manager
The Haven, Polly Stanley, Collections Officer
Ayscoughfee Hall
Pinchbeck Engine

5.3 Kesteven Cultural Panel– elected members:

Cllr D Brailsford (Chair), LCC
Cllr E R Chapman, LCC
Cllr Mrs C M H Farquharson, LCC
Cllr Mrs M J Overton, LCC
Cllr R A Shore, LCC
Cllr John Dawson, SKDC
Cllr Whittle DFM, NKDC
Cllr Rose, NKDC
Cllr Mike Exton, SKDC
Cllr Rosemary Kaberry-Brown (Vice Chair), SKDC
Cllr N Worth, LCC
Cllr John Smith, SKDC
Cllr H G Wheat, SKDC

Lincolnshire County Council:

Kaye Rushbrook, Learning & Improvement Manager
Tracy Crawley, Major Project Manager, Stamford Library
John Whittaker, District Manager – South Kesteven
Gill Kemp, District Manager – North Kesteven

North Kesteven District Council:

Sally Porter, Economic Development Project Officer
Jane Wells, Head of Economic, Community & Planning Services

South Kesteven District Council:

Charter Trustees of Grantham:

Mr S Wallhead

Stamford Town Council:

Mr D Parrott, Town Clerk

Chairs of the Physical Activity Network –

Clive Breedon, Lincolnshire Sports Partnership
Dale Kitchen, South Kesteven District Council

Other Organisations -

Willoughby Memorial Trust – Mrs Elaine Giles
Leicester County Council – Hannah Gould, Museum Development Officer
(Lincolnshire)

5.4 Lincoln Cultural Panel - elected members:

Cllr J Metcalfe (Chair), LCC
Cllr H Spratt, CLC
Cllr Weaver, CLC
Cllr C Farrar, LCC
Cllr J R Marriott, LCC
Cllr Mrs P A Mathers, LCC
Cllr R B Parker, LCC
Cllr K J Smith, LCC
Cllr Mrs C A Talbot, LCC
Cllr Y Bodger, CLC
Cllr N Worth, LCC

Lincolnshire County Council:

Stephanie Gilluly, Regeneration Manager
Mike Cavanagh, Divisional Manager West (Heritage & Regeneration)
Nicola Rogers, District Manager - Lincoln 1
William Mason, District Manager – Lincoln Castle & The Collection
Jeremy Webster, District Manager – Lincoln 2

City of Lincoln Council:

TBC

Other Organisations:

Family History Society - Brenda Coulson
Lincoln Record Society - Mr K Hollamby
University of Lincoln- Dr Andrew Walker, Head of Humanities &
Performing Arts; Ms Lesley Church, Information & Learning Advisor
Bishop Grosseteste University College - Mrs G Moyes
Tennyson Society – Kathleen Major
Society for Lincolnshire History and Archaeology – Mr J Wilford
Visit Lincolnshire

5.5 West Lindsey Cultural Panel- elected members:

Cllr I Fleetwood (Chair), LCC
Cllr A H Turner MBE JP (Vice Chair), LCC
Cllr P J O'Connor, LCC
Cllr R Sellars, LCC
Cllr C L Strange, LCC
Cllr M Tinker, LCC
Cllr William Parry, WLDC
Cllr N Worth, LCC

Lincolnshire County Council:

Mark Homer, Assistant Director – Culture & Adult Education
Janet Edmond, District Manager West Lindsey

West Lindsey District Council:

Mary Hollingsworth, Cultural Development Team Leader
Marion Thomas, Economic Tourism Officer
Claire White, Arts Development Officer

Other Organisations:

Leicester County Council - Hannah Gould, Museum Development Officer
(Lincolnshire)
English Heritage
Friends of the Old Hall Association
Sir Edmund Bacon and his successors
Trinity Arts Centre
Gainsborough Model Railway Society
Gainsborough and District Heritage Association
Gainsborough Chamber of Commerce